

Playwork Workforce Development Tool Kit

Inspired by the Department of Children Schools & Families (DCSF) Children's Workforce Strategy:

"Building a World-Class Workforce for Children, Young People and Families (most recently updated, spring 2007)"

SkillsActive has developed this CD ROM Toolkit for all sizes of organisations; it will take you through six simple stages, resulting in a complete Workforce Development Plan that will help you to:

- Build the skills and knowledge of your employees paid or unpaid
- Increase the chances of accessing public funding for education, training and development
- Bring greater business efficiency and save time and money recruiting and retaining staff
- Most importantly, improve the quality of the play opportunities you provide for children and young people.



The CD ROM Tool Kit will:

- Provide an overview of the importance of Workforce Development
- Take you through the Workforce Development Planning Process in six simple stages
- Provide you with 13 downloadable templates which can be adapted to your organisation's needs
- Take you through the process of designing job descriptions which are mapped to the National Occupation Standards
- Allow you to develop a complete Workforce Development Plan that will help you to build the skills and knowledge of your employees, and increase retention by having highly motivated, supported and committed staff
- Support you in increasing your chances of accessing public funding for education, training and development.


SkillsActive is committed to supporting employers in improving the quality and range of play opportunities for children and young people.



Quotes from Employers

“This CD is very well presented and provides a clear process for use. It is written in plain English and easy to understand”

“Our company is committed to CPD for all employees. We will use this to inform our learning and development policy and also to cross reference during our business planning and budgeting processes”

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For more information contact SkillsActive regarding membership or the toolkit on **020 7632 2000** or **membership@skillsactive.com**

Cheques are made payable to: SkillsActive UK

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**SkillsActive Playwork Unit, Castlewood House,
77-91 New Oxford Street, London, WC1A 1PX**

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